

## GAPS CALENDAR CHECKLIST

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Below you'll find a month-by-month outline of essential GAPS activities. *Italicized items are optional – but recommended – aspects of GAPS.*

### January

- Follow Up with Alumni
- Prepare & Launch After College Program
- Send Alumni Newsletter
- Update DonorElf GAPS Journal

### February

- Continue After College Program
- Schedule Transition Interviews
- Update DonorElf GAPS Journal

### March

- Transition Interviews that include GAPS Asks & Alumni Forms
- Continue After College Program
- Update DonorElf GAPS Journal

### April

- Teach on Stewardship/Generosity
- Prepare Days Wage
- Finish After College Program
- Finish Transition Interviews that include GAPS Asks & Alumni Forms
- Update DonorElf GAPS Journal

### May

- Initiate Days Wage
- Finish Last Call GAPS Asks
- Update DonorElf GAPS Journal

### June

- Follow Up with Alumni.
- Follow Up on Days Wage.
- Send Alumni Newsletter
- Fill Out GAPS Data Survey
- Update DonorElf GAPS Journal

### July

- Follow Up with Alumni
- Follow Up on Days Wage
- Plan for Fall (Student Network Advocacy & Teaching on Stewardship/Generosity)
- Send Thank You Notes

### August

- Follow Up with Alumni
- Send Pre-NSO Alumni Newsletter*
- Invite Alumni Volunteers during NSO

### September

- Follow Up with Alumni
- Prep Stewardship & Generosity Content
- Thank Chapter Account Donors

### October

- Follow Up with Alumni
- Send Thank You Notes
- Deliver Stewardship & Generosity Content
- Plan & Start Student Network Advocacy*

### November

- Follow Up with Alumni
- Send Alumni Newsletter
- Complete Student Network Advocacy*
- Set Up DonorElf GAPS Journal

### December

- Follow Up with Alumni
- Invite Graduating Students to After College Program
- Fill Out GAPS Data Survey
- Update DonorElf GAPS Journal